

BOARD OF EDUCATION
Millburn School District 24

SPECIAL MEETING
May 2, 2011

BOARD MEMBERS PRESENT

Diane Campbell
Jane Gattone
Scott Miller
Joseph Pineau
Robert Reding
Lisa Scanio
Chris Stream

ADMINISTRATION PRESENT

Dr. Ellen Mauer, Superintendent
Dr. Cheryl Kucera, Curriculum Director
Joanne Rathunde, Technology Director
Jake Jorgenson, Principal
Jason Lind, Principal

BUSINESS MANAGER

Mary Taylor

VISITORS

Carla Blanchard
Brigid Tuley
Donna Gonzalez
Stacy Janda
Joan Green
Laura Brown
Alicia Keys

BOARD CLERK

Dorothy Pazanin

A Special Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn West School, was called to order at 6:30 p.m. by President Robert Reding. Roll call was taken with the following Board Members in attendance: Jane Gattone, Scott Miller, Joseph Pineau, Robert Reding and Chris Stream. Diane Campbell and Lisa Scanio were absent at this time.

EXECUTIVE SESSION

A motion was made by Chris Stream and seconded by Jane Gattone to enter into Executive Session for the purpose of discussing personnel. On a roll call vote, the following Board Members voted Aye: Jane Gattone, Scott Miller, Joseph Pineau, Robert Reding and Chris Stream. Nays: none. Absent: Diane Campbell and Lisa Scanio. The motion passed. Executive Session began at 6:36 p.m.

It was noted that Lisa Scanio was in attendance when the Executive Session began. Diane Campbell entered the Executive Session at 6:54 p.m.

A motion was made by Lisa Scanio and seconded by Chris Stream to exit Executive Session at 7:14 p.m. On a voice vote, all Board Members voted Aye. Nays: no. Absent: none. The motion passed.

SPECIAL MEETING RESUMES

It was noted that the Special Meeting resumed at 7:16 p.m.

PUBLIC COMMENT – There was none at this time.

ACTION ITEMS

FACILITIES USE APPLICATIONS – The Board reviewed two Facilities Use applications, each requesting classroom space to operate separate kindergarten enrichment programs during the school day. Robert Reding opened the discussion by stating that the Board's role is to create the building use policy and to approve or deny requests, and not to judge the merits of the programs being offered. Board Members discussed several aspects of the issue, including the following:

- Having three similar programs in one building
- Whether the district should run its own kindergarten enrichment program
- Long-term effects of renting the buildings during the school day
- Impact on teachers, staff, parents and taxpayers
- The district's legal liability
- Whether one of the programs should be housed at Millburn Central
- Proposals to review the district policy and establish standards for the future

A motion was made by Lisa Scanio and seconded by Scott Miller to approve the Facilities Use Applications from Afterschool Club and Kindergarten Connections. On a roll call vote, the following Board Members voted Aye: Lisa Scanio, Scott Miller, Jane Gattone, Robert Reding, Chris Stream and Joseph Pineau. Nays: Diane Campbell. Absent: none. The motion passed.

INFORMATION/DISCUSSION ITEMS

BUSINESSS MANAGER REPLACEMENT OPTIONS – The Board discussed several options for replacing the current Business Manager, Mary Taylor, who has resigned effective June 30, 2011. Options include staying with the full-time Business Manager model now in place, or using some combination of services from a bookkeeper, accountant, interim business manager and the superintendent. The Board discussed the job requirements, time commitment involved, the cost of services, required coursework and certification, and the importance of having a system of checks and balances. The Board directed Dr. Ellen Mauer to advertise for a full-time School Business Manager. The pool of candidates will be evaluated in about three weeks, and a report will be made to the Board.

MEMBERSHIPS – The Board reviewed three professional membership opportunities available to the district: Lake County Educational Service Center, ED-RED, and FED ED. The Board asked that approval of the Lake County ESC be included on the next Consent Agenda. There was no strong interest expressed in joining the other two organizations at this time. More information on ED-RED will be pursued, and the topic may be reviewed at a future date.

INTERGOVERNMENTAL AGREEMENT – The Board reviewed the Lake County School Districts Intergovernmental Agreement. This agreement allows participating districts to share equipment when possible in order to save money in rentals. It was agreed to have approval of the agreement added to the next Consent Agenda.

BOARD TRAINING – A representative from the Illinois Association of School Boards has proposed two School Board Member training sessions: a Board Self-Reflection at a cost of \$400, and a Starting Right workshop at a cost of \$600. The training would be tailored to specific topics of interest to the Millburn Board. The Board agreed to schedule one training session on June 1, and follow up with a second on a date to be determined in the future.

FIRST READING OF BOARD POLICY – The following policies were presented for a First Reading:

- Students – Attendance and Truancy 7:70
- Students – Agency and Police Interviews 7:150
- Students – Conduct Code for Participants in Extracurricular Activities 7:240
- Students – Exemption from Physical Activity 7:260
- Students – Administering Medicines to Students 7:270
- Students – Adolescent Suicide Awareness and Prevention Programs 7:290
- Community Relations – Relations with Other Organizations and Agencies 8:100

These policies will be added to the Consent Agenda at the next Regular Board Meeting for a Second Reading and Approval.

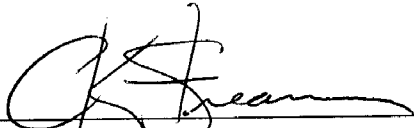
PUBLIC COMMENT – There was none at this time.

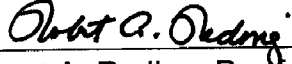
EXECUTIVE SESSION – There was no expressed need for another Executive Session.

STAFF APPRECIATION PICNIC – Board Members were reminded that the Staff Appreciation Picnic, hosted by the Board of Education, is scheduled for May 31 at Independence Grove.

There being no further business, the Committee Meeting adjourned at 8:58 p.m.

ATTEST:


 Chris Stream, Secretary
 Board of Education
 Millburn School District 24


 Robert A. Reding, President
 Board of Education
 Millburn School District 24

16 MAY 2011
 Date